



## CAMEO COOPERATIVE HOUSING ASSOCIATION

1501 Glentana Road Victoria, British Columbia V9A 7B2

**Tel:** 250-385-7141 **E-mail:** cameco-opmembershipcommittee@shaw.ca

### APPLICATION FOR MEMBERSHIP

#### 1. APPLICANT

\_\_\_\_\_  
Last name First name

\_\_\_\_\_  
Street address

\_\_\_\_\_  
City Province Postal code

\_\_\_\_\_  
Telephone (home) (cell) (work)

\_\_\_\_\_  
E-mail address

#### 2. CO-APPLICANT

\_\_\_\_\_  
Last name First name

\_\_\_\_\_  
Street address

\_\_\_\_\_  
City Province Postal code

\_\_\_\_\_  
Telephone (home) (cell) (work)

\_\_\_\_\_  
E-mail address

\_\_\_\_\_  
Relationship to applicant

#### 3. ALL OTHER HOUSEHOLD MEMBERS WHO WILL BE LIVING WITH YOU FULL-TIME.

Last name	First name	Gender & relationship to applicant	Date of birth (D/M/Y)
		F <input type="checkbox"/> M <input type="checkbox"/>	
		F <input type="checkbox"/> M <input type="checkbox"/>	
		F <input type="checkbox"/> M <input type="checkbox"/>	
		F <input type="checkbox"/> M <input type="checkbox"/>	
		F <input type="checkbox"/> M <input type="checkbox"/>	

#### 4. **UNIT**

What size of unit do you need? \_\_\_\_\_

Do you require a one-level accessible unit? **Yes** ☐ **No** ☐

#### 5. **HOUSING BACKGROUND**

**A)** How long have you lived at your current address? \_\_\_\_\_

(If you have lived there less than 2 years, please give your previous address.)

\_\_\_\_\_

**B)** Have you ever lived in a housing co-op? \_\_\_\_\_

If so please provide the co-op's name and contact information:

\_\_\_\_\_

**C)** Do you have any friends or relatives who live in Cameo Co-op? **Yes** ☐ **No** ☐

If yes, please tell us who: 1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

#### 6. **PETS**

The co-op has a pet policy that allows for small animals only within the co-op units, such as cats or small dogs that are or will be a maximum adult weight of NO MORE than 25 pounds each.

Vicious and dangerous breeds of dogs are not permitted.

Exotic pets (such as snakes, tarantulas) are also not permitted. All pets must be spayed/neutered as appropriate and proof of this may be requested during the application process. No more than two pets will be permitted at any given time.

##### **Information concerning your pets:**

What type(s) do you have? \_\_\_\_\_

How many? \_\_\_\_\_

How much does each pet weigh? \_\_\_\_\_

Are they spayed/neutered? \_\_\_\_\_

## **7. SIGNATURES, DATE AND CONFIRMATION**

I understand and agree that:

- only the members and their immediate families of Cameo Co-operative Housing Association may live in the co-op. Therefore, we apply for membership, as set out below.
- proof of all income(s) will be required if we are contacted regarding an available unit.
- if the co-op accepts us for membership and offers us a unit, I must purchase shares in the amount required for the applicable unit and will become the shareholder residing in that unit.
- there is no associate or joint membership in Cameo Co-op.
- to remain current on Cameo Co-op's application file I will update in writing every six (6) months.
- if accepted for membership in Cameo Co-op, we agree to be bound by and to comply with the Rules, Occupancy Agreement and Policies of the co-op in force, and as amended from time to time.

I confirm that all the information in this application is correct. I give Cameo Co-op permission to verify any or all of the information, and carry out a landlord and/or credit check as required. We understand that acceptance of membership depends on the co-op obtaining satisfactory results from a credit check.

Signatures of all household members 16 years of age and older:

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Applicant for membership

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Applying to reside in the Unit

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Applying to reside in the Unit

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Applying to reside in the Unit

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Applying to reside in the Unit

Date of application

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## 1. **HOUSEHOLD INCOME**

Please state monthly gross income (before deductions) of each household member. Please DO NOT include Child Tax Credit.

Name of household member	Employer or source of income (e.g. social assistance, CPP, OAS, income from investments, etc.)	Gross monthly income

## 2. **SIGNATURE OF CONFIRMATION AND DATE**

I confirm that the above financial information is correct. I understand that an intentional misrepresentation of my finances will nullify my application with Cameo Co-op.

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Applicant's signature

Date of confirmation

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## ***GENERAL INFORMATION ABOUT OUR CO-OP COMMUNITY***

Cameo Co-op is located at 1501 Glentana Road, above the intersection cross streets of Craigflower Rd. and Admirals Rd. in the View Royal area of Victoria, British Columbia. The Co-op is close to Craigflower and View Royal Elementary Schools, as well as Shoreline Middle School, shopping and the Victoria General Hospital.

Cameo Co-op consists of 63 architecturally designed housing units and has been in operation since 1980. We are made up of eight blocks of buildings situated on two levels, offering one to four bedroom units and a very limited number of wheelchair accessible units.

The size of each housing unit assigned to a member is based upon current over/under housing policies of Cameo Co-op in conjunction with the policies of CMHC. The monthly housing charges for each unit vary by its size.

Cameo Co-op is a member of The Co-op Housing Federation of BC and The Co-operative Housing Association of Canada.

## ***MEMBERSHIP RESPONSIBILITY***

Cameo Co-op is a small, autonomous community. As in any community, many tasks are carried out using co-op volunteers. To ensure these tasks are accomplished, several co-op committees are in place. The key committee to oversee the everyday business of Cameo Co-op is the Board of Directors. The Board is elected by the members at the Annual General Meeting and serves a one-year term.

Committees that currently function in Cameo include Finance, Membership, Unit Maintenance, Grounds Maintenance, Parking, Inspection, Hospitality, Social, the Neighbourhood Emergency Preparedness Program, and the GVRC Management.

Ad hoc committees may exist for short periods of time as the needs of the co-op are taken into account. All members of Cameo Co-op are required to contribute to the well-being of the community by consistently volunteering on at least one committee.

There are at least two major meetings held every year. The Semi Annual General Meeting takes place in the spring and the Annual General Meeting in the fall. All voting members of Cameo Co-op are required to attend the general meetings, and non-voting residents are encouraged to attend in an observer capacity.

Members must comply with all of the Rules and Policies of Cameo Co-op, which includes attending the general meetings, paying their monthly occupancy charges on time and living in peace with their neighbours.

## ***SHARE PURCHASE***

All housing co-ops in Victoria have a mandatory share purchase price. A share purchase is the amount of money paid to Cameo Co-op by the incoming member. The share purchase entitles the co-op member to live in the co-op for an indefinite period of time, providing he/she complies with all of the Rules and Policies of Cameo Co-op.

The entire share purchase must be paid before the new co-op member takes up residence in the housing unit. The entire share purchase will be refunded to the members on move out, providing the unit is left in good condition as defined in the terms of the Occupancy Agreement, and after all costs for damages and/or arrears in housing charges, and parking fees have been deducted. Members must give at minimum of sixty (60) days notice from the end of the month before vacating the housing unit.

Cameo Co-op's share purchase prices range from \$3000.00 to \$5700.00 dependent on the size of the unit.

### ***PLAYGROUND***

Cameo Co-op maintains a playground with various types of equipment for younger children. The playground is regularly inspected for safety by volunteers and the handyman.

### ***MAINTENANCE***

Members are encouraged to carry out very minor repairs in their units; however Cameo Co-op does contract a handyman and other trades as required.

### ***THE GLENTANA VILLAGE RECREATION CENTER***

Cameo Co-op is the largest shareholder in the GVRC community building located next to the upper tier driveway on Glentana Road. As a shareholder, each member may use the facilities, which includes tennis and basketball courts, and the building itself for private functions such as birthday parties, meetings, etc. Please note that a refundable damage deposit is required when the space is booked, otherwise the individual members may rent the building once a month at no charge. The building is designated non-smoking, and alcohol is not permitted. Currently, the GVRC is completely managed by Cameo Co-op volunteers.

### ***VEHICLE PARKING***

Parking for a single vehicle is usually located in front of the housing unit however this is not guaranteed. Second car and recreation vehicle parking may be available but are limited. These spots can be purchased for a small monthly fee. Limited visitor parking is available in all three lots. Vehicles parked in restricted areas are subject to towing.

### ***PUBLIC TRANSPORTATION***

Cameo Co-op is situated on both the 14 University/Craigflower and the 25 Admirals Walk/Maplewood bus routes. They provide approximately thirty-minute service to downtown Victoria. Both bus stops are located within two blocks of Cameo Co-op.

### ***MORE INFORMATION***

For more information please go to our website at [www.cameoco-op.ca](http://www.cameoco-op.ca) or contact us at 250-385-7141 to leave a message. We do not employ office staff, however all inquiries will be answered in a timely manner.